

# BASA Gate Code Agreement

- The Purpose of the BASA Gate Code Agreement is to communicate the expectations and responsibilities of members when they are using the BASA range during non-public shooting hours.
- All members of BASA are entitled to a gate access code so that they may use the shooting range during non-public shooting hours.
- **Access during non-public shooting hours will be revoked for any member who violates the BASA Range Rules and has exhausted the progressive discipline procedures as outlined in the BASA Disciplinary Policy.**
- One gate code will be permanently assigned for each membership - individual or family. At the beginning of each calendar year, gate codes will be disabled pending receipt of annual membership dues. The gate system has a limited number of codes. A re-issue fee of \$25 is required if a replacement gate code must be assigned.

Member Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

5 Digit Gate Code
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Yes	No	<i>Answer by placing an X in the Yes or No box for all questions below.</i>
		I agree that I will not share my gate code with anyone other than the family member listed on my family membership application (if applicable).
		I have read and understand the BASA Range Rules. I also understand that the BASA Range Rules may be subject to change from time to time, and I agree to abide by all changes.
		I agree to abide by all posted signs.
		I understand the definition of the range area as described in the BASA Range Rules, and I agree to wear Eye and Ear protection when I am in the range area.
		I agree to provide Eye and Ear Protection for all family members and guests when they are in the range area.
		I agree that my activities will be recorded and monitored, and that violations of range rules will result in disciplinary action.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# BASA Range Rules

## Members and guests are expected to follow the NRA Fundamental Rules of Firearms Safety

- ✓ ALWAYS keep the gun pointed in a safe direction.
- ✓ ALWAYS keep your finger off the trigger until ready to shoot.
- ✓ ALWAYS keep the gun unloaded until ready to use.

## Rules which apply prior to shooting

1. All members and guests must read and obey all signs.
2. All pets must be leashed and under the control of an adult.
3. Members may bring one guest per day who will be allowed to shoot at no cost. If additional guests are to shoot, a range use fee of \$10 must be paid for each additional shooter.
4. Range access during non-public shooting hours is controlled by a 5-digit gate code which is exclusive to each member. It is the member's responsibility to maintain the confidentiality of their code. Members that visit during public shooting hours must sign in with range supervisors prior to shooting.
5. **Use of eye and ear protection is required by all persons in the range area.** The range area is deemed to be anywhere on the crushed bituminous up to and including the firing line of all shooting bays. (Figure 1.)
6. No alcohol or drugs can be consumed during shooting hours. No one shall be under the influence of alcohol or drugs while handling firearms or at the shooting range.
7. Shooting hours shall be as posted on the range. If hours are not posted then shooting hours shall be no earlier than 8:00 a.m. or later than sunset. All members and guests must exit the park within 1/2 hour of sunset except while conducting BASA business (clean up after a match, meetings, etc.).
8. No .50 BMG or similar calibers are permitted. Full auto or rapid fire which simulates the same is not allowed. Exploding targets are not allowed with an exception for activities sanctioned by the BASA Board of Directors.
9. Killing birds or game animals is prohibited with an exception for activities sanctioned by the BASA Board of Directors.

## Rules which apply while shooting

1. All shooters are responsible for range control and safety.
2. The BASA range operates as a cold range. As a cold range, **all firearms will be kept UNLOADED except on the firing line.**
3. No dry firing of firearms except on the firing line with the muzzle pointed down range.
4. Shooters under the age of 18 must be accompanied by and under the direct supervision of an adult club member.
5. Members may have only one guest at the firing line at a time. The member is responsible for the actions of all guests.
6. When a shooter is off the firing line all firearms must be unloaded with the action open and magazine removed, or unloaded and holstered, or cased.
7. Prior to anyone moving forward of the firing line, all firearms shall be unloaded with actions open, and magazines removed. Long guns shall be placed in barracks racks when practical. When any shooter is forward of the firing line all persons behind the firing line will refrain from handling any uncased firearm. If a new shooter arrives during a time when others are forward of the firing line they will refrain from uncasing or handling any firearm until those persons have returned.
8. Violators are subject to discipline as laid out in the BASA Disciplinary Policy.

## Rules which apply after shooting

1. Everyone is responsible for maintaining the cleanliness of the entire range complex.
  - a. Pick up brass and trash.
  - b. Remove targets from backboards.
  - c. Brass which has been placed in a receptacle shall not be removed.

## Health Related Recommendations

1. It is recommended that shooters do not eat while on the firing line and that they wash their hands with cold water after shooting. Clothes worn during shooting should be changed and laundered as soon as practical. If you are pregnant consult your physician before visiting the BASA range.

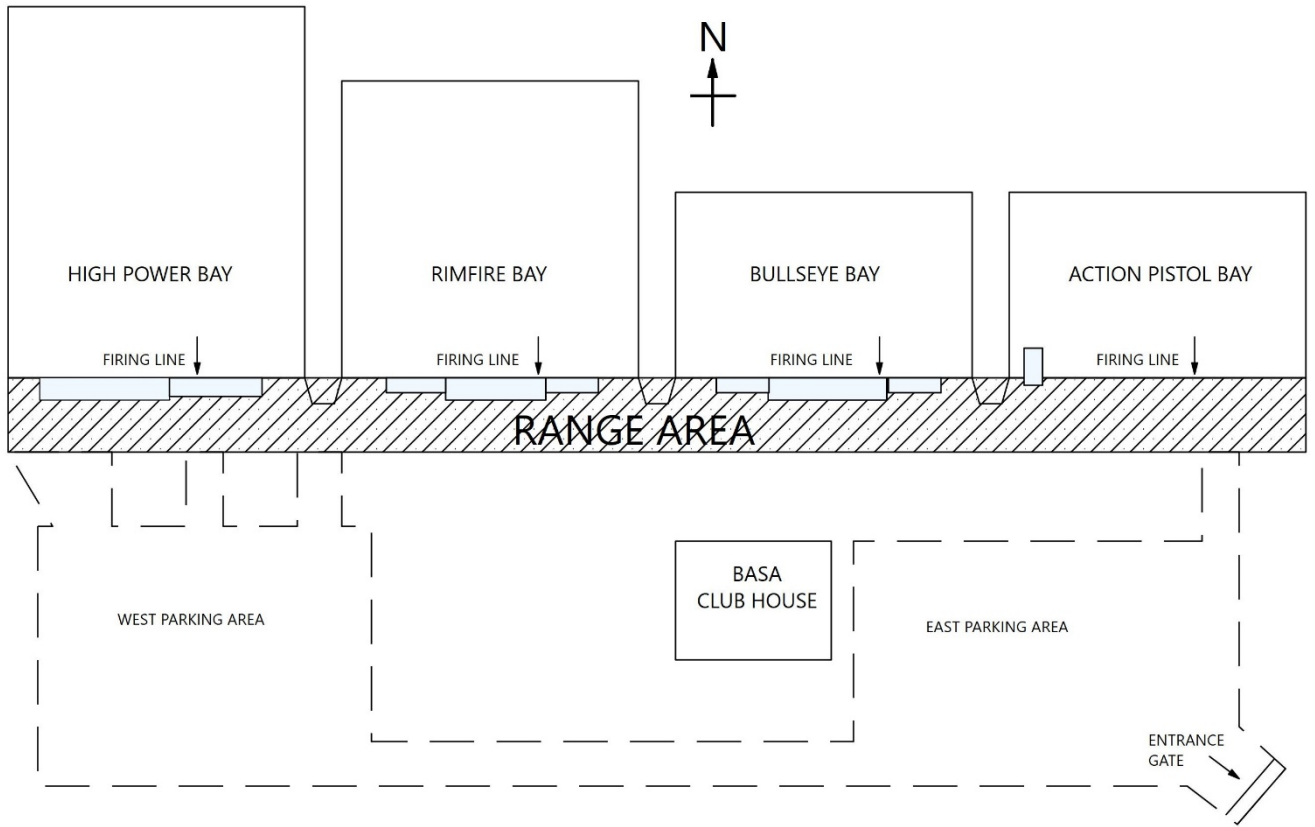


Figure 1. Illustration of BASA Range Area

# BASA Disciplinary Policy

**Purpose:** The purpose of the BASA disciplinary policy is to enforce the BASA Range rules. The BASA Range Rules are intended to provide for the safety of BASA members and guests, to safeguard club assets, and to meet the obligations of the club to operate as a good neighbor and steward of the range.

**Scope:** The BASA Disciplinary policy shall be impartially enforced by and for all club members. The BASA board of directors will be the sole arbiters of this disciplinary policy. The BASA Disciplinary policy is subject to periodic review by the BASA Board of Directors. All changes to the BASA Disciplinary Policy shall be approved by a majority vote of the BASA Board of Directors.

**Enforcement:** BASA Board of Director members and rostered Range Safety Officers (RSO's) are authorized to issue disciplinary notices. Club members who observe violations of the BASA Range rules shall report the time and date of the offense to a BASA Board member or RSO for follow up action.

**Procedure:** The BASA Disciplinary Policy shall operate in a progressive manner.

**Disciplinary actions shall be reported by the Chief RSO at each monthly member's meeting and entered into the club minutes.**

BASA officials shall identify themselves when addressing an offending member or guest.

It is expected that all parties shall conduct themselves in a courteous and respectful manner.

Club members and guests are expected to identify themselves when asked to do so.

Failure to cooperate with a range official when an infraction occurs will elevate an offense to the next higher level of discipline. Failure to provide your name to a range official shall be considered a failure to cooperate.

Members are responsible for the actions of their family members and guests, therefore infractions by a guest or family member will come to bear on the club member.

**First Offense:** For most first offenses, a verbal warning will be issued along with an explanation and a referral to the BASA Range Rules. If the offense is for a safety related issue the deficiency shall be corrected immediately or the offender must leave the range until the deficiency is corrected. If a Board Member or RSO is not present when a violation is observed, a first offense warning will be issued in absentia and delivered to the offending member.

**Second Offense:** A second offense will result in a written warning and the offender may be asked to leave the range for the day.

**Third Offense:** A third offense will result in suspension of unsupervised range privileges. The suspended member may meet with the Board of Directors to ask for a review of their suspension. The Board's decision shall be final.

**Particularly egregious offenses will result in termination of range membership.** The following list of actions will be grounds for immediate suspension of range privileges, potential termination of membership, and potential legal action:

- Blatant discharge of a firearm in an unsafe direction.
- Threats of violence against any individual or organization.
- Willful violation of any law while on club property.
- Theft or willful damage to range property.
- Violation of the club's alcohol and drug policy.
- The killing of any bird or game animal on club property whether intentional or otherwise.
- Disabling security camera system and/or the power operated gate.
- Reckless operation of a vehicle on club property.